



Welcome to Sutton College



Our mission:

'To inspire people & transform lives by offering first class learning opportunities for all'

And we have been doing it for 50 years!

Our priorities:

- High quality teaching
- Wellbeing of our students and staff
- A welcoming environment, where everyone belongs
- Keeping our learners and staff safe



Our Commitment to you

- Very experienced and welcoming teachers
- High quality teaching and feedback on your progress
- An impartial Information, Advice and Guidance service to discuss future pathways and progression route.
- Additional support where needed to help with your learning
- Financial support with books, travel and fees if required.
- Wifi and Online support through **Google Classrooms**
(see email with @suttoncollege.ac.uk email/login details)
- A dedicated jobs board with local job vacancies
- A welcoming College where your views matter

Our Expectations of You

- Attend class regularly and on time
- Wear your ID badge whilst on site at all times
- Communication – please let us know if you are unable to attend class
- Complete your homework on time
- Complete any relevant survey and feedback forms
- Be respectful of each other and to staff in the College
- Work as a team to achieve your goals
- Celebrate the diverse communities in the College by getting involved in different activities
- Follow the Health and Safety procedures

PREVENT & British Values

The College is committed to promoting British Values to all who work and study with us.

- **Democracy** - Your opinion counts
- **Rule of law** – Laws protect everyone
- **Individual liberty** – Freedom of Speech
- **Mutual respect & Tolerance** - for all
- The Government's '**Prevent**' strategy aims to stop people being radicalised.
- If you have any concerns, please **inform your tutor immediately** and provide an account of what you have heard or seen.



Safeguarding our Learners

Safeguarding Team

All staff, learners should wear their ID at all times and should be visible

Visitors are issued lanyards and made aware of our safeguarding policy

If you believe a person is on site and not authorised, contact a member of staff immediately.

If you feel vulnerable or have any worries or concern or are at risk from someone at College, at home or at work, tell a member of the safeguarding team (see opposite) or email safeguarding@suttoncollege.ac.uk



Dipa Ganguli
COLLEGE PRINCIPAL

020 8405 7036

Prevent Lead



Scott Sherriff
DIRECTOR OF
CURRICULUM

020 8405 7049

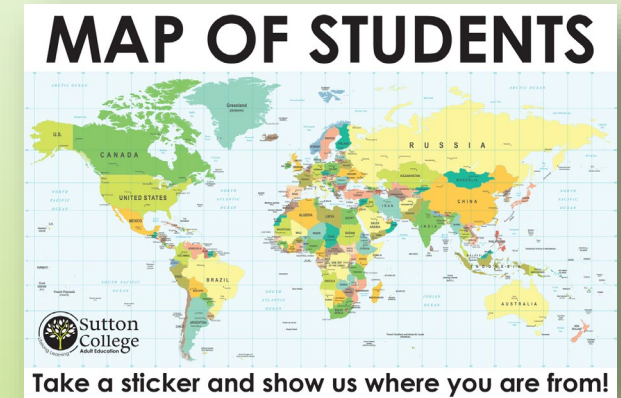


Laurie Nicholls
DIRECTOR OF
LEARNER SERVICES

020 8405 7045

First Day Activities

- Get to know your teacher and classmates
- Get a student ID card
- Find the world map in the College and put a sticker to tell us where you come from
- Find the sustainability poster and make a personal pledge
- Find the student reference guide on the Sutton College website (bookmark it)
- Connect to the College wifi so you can access it while on site
- Have a look around Sutton Library, directly next door



SUTTON COLLEGE SUPPORTS		PICK A PLEDGE	
REDUCE REUSE RECYCLE		Join staff at Sutton College and pick a pledge or two to stick to this year. Take a sticker and put it next to your climate pledge for this year.	
1	REUSE: Use re-usable bottles rather than bought bottled water and take a reusable mug for coffee		
2	SAVE WATER: Turn the tap off when brushing your teeth, washing or shaving (A running tap can use nine litres of water a minute!)		
3	TRY One Meat free day a week: Meat production is one of the biggest contributors to climate change and the pollution of landscapes and waterways.		
4	SAVE ENERGY: Turn your heating down and turn off appliances and lights		
5	SWAP DON'T SHOP: Donate or swap unwanted clothes items		
6	REPAIR NOT REPLACE: If it's broken, try to fix it		
7	WALK MORE: Good for your health and good for the environment		
8	WASH at 30: Turn your washing down to a lower temperature		

View Sutton College's Environmental Policy at www.suttoncollege.ac.uk/college/missions-policies

Emergency Evacuation

- If you hear the fire alarm, please calmly exit the building via the nearest fire exit
- Those with mobility issues should wait at the designated refuge areas where staff will help them leave the building via a stairlift.
- When outside the building, please walk to Waterstones book store and wait with your class & teacher. All students must be accounted for.
- Emergency Evacuation practices are carried out at the start of each term



Good to Know

- Absences – Call 020 8289 4700 or let us know via the website
- Term dates vary so do check course dates with your tutor
- The latest College News on social media and the website
- Student discounts – Join NUS Extra or UniDays for offers!
- Follow @suttoncollege on social media & leave us a review!
- A faith room is available and can be allocated via reception
- A unisex toilet is located on the ground floor
- A sensory room for learners to use
- Look out for free College Enrichment and Wellbeing sessions!
- Regular 'Meet the Managers' sessions



Dipa Ganguli OBE
Principal

Thank you for choosing Sutton College

We wish you a happy and enjoyable time and every success in your course.

This presentation can be found in the "Student Reference" section at www.suttoncollege.ac.uk/students