



Sutton College

SUTTON COLLEGE

Instrument and Articles of Government

February 2025

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LONDON BOROUGH OF SUTTON

INSTRUMENT OF GOVERNMENT

SUTTON COLLEGE

In exercise of the powers conferred upon them by Section 85 of the Further and Higher Education Act 1992, the Council of the London Borough of Sutton, acting as Local Authority, hereby make the following provisions for the governance of Sutton College:

1. INTERPRETATION

- 1.1. In this Instrument of Government, unless the context otherwise requires, the following expressions shall have the meanings indicated in this paragraph:

The “*Authority*” means the London Borough of Sutton;

The “*Authority's Representative*” will be a senior officer nominated by the Strategic Director of Health and Wellbeing and notified to the College and the Governing Body by the Strategic Director;

The “*College*” means Sutton College

The “*Governors*” means the Governing Body of the College;

The “*Principal*” shall mean the person employed as the senior professional leader of the College staff and shall include a person acting as Principal on an interim basis

“*Senior Staff*” or “*Senior Leadership Team*” as the context requires means the Principal and such other senior posts as the Principal may determine to comprise the management team of the College

“*Staff*” means both teaching and non teaching support staff of Sutton College

- 1.2. The headings are included for convenience only and shall not affect the construction or interpretation of this Instrument.

2. COMPOSITION OF THE GOVERNING BODY

- 2.1. The Governing Body of the College shall consist of a minimum of 10 and a maximum of 12 members (in addition to the Principal) who shall be selected and appointed for a term of **three years** as follows:

A minimum of 6 general members who appear to the Governors to have the necessary skills to ensure that the Governing Body carries out its functions under Article 2 of the Articles of Government.

- i) One member representing the Staff who has been nominated and elected by the Staff. This member shall be known as the **Staff Governor**.
- ii) One member who is a student at the College and has been nominated and elected by their fellow students. This member shall be known as the **Student Governor**. Alternatively, if, after appropriate advertisement and search, no student governor is nominated or elected, Governors may co-opt a student to become the Student Governor. A student for this purpose is defined as someone who has been enrolled as a student at some point during the academic year of the election. To continue as a Student Governor in subsequent years he or she should be enrolled as a student during each year of the 3 year term of office
- iii) The Principal of the College would normally be a member.
- iv) In addition, the Authority's Representative will act as an observer/Adviser to the Governing Body but will have no voting rights.

- v) Provision is allowed for the appointment by the Governing Board of selected associate members, these shall number a maximum of three with full voting rights allowed.
- vi) General appointments to the Governing Body shall only take place after appropriate public advertisement and these and any other appropriate recruitment tools used shall be designed to attract potential candidates who are representative of the diverse community of Sutton.

3. APPOINTMENT OF CLERK TO THE GOVERNING BODY

- 3.1. The Governors shall appoint a person to serve as Clerk to the Governing Body. The Clerk (or someone acting on their behalf appointed under paragraph 34) shall attend all meetings, except where he/she would be required to withdraw from the meeting in circumstances set out in paragraph 13. The Clerk is responsible for managing the business of the Governing Body and ensuring that all members are provided with appropriate information and support in order to discharge their roles.
- 3.2. The employment rights of the Clerk must be clearly set out in the terms of their contract of employment, if a member of Staff
- 3.3. The Clerk cannot be line-managed by the Principal in their capacity as Clerk to the Governing Body. However, he/she may be line-managed by the Principal in another category if they are a member of Staff.
- 3.4. In the event of a temporary absence of the Clerk, the Governors shall appoint a person to serve as a temporary Clerk, and any reference in this Instrument to the Clerk shall include a temporary Clerk so appointed. The Principal shall be ineligible to be appointed as Clerk or as temporary Clerk.

4. APPOINTMENT OF CHAIR AND VICE-CHAIR

- 4.1. The members of the Governing Body shall appoint a Chair and one or two Vice Chairs from amongst their number. The Chair and Vice Chair(s) shall hold office for a period of three years.
- 4.2. The Chair and a Vice-Chair retiring at the end of their respective terms of office shall be eligible for re-appointment, with the recommendation of a maximum length of service of six years (two terms) subject to the overall provisions on length of service in paragraph 6 below.
- 4.3. The Principal, Staff Governors and Student Governors shall not be eligible to be appointed as Chair or Vice Chair of the Governing Body or its committees or to act as Chair in their absence.
- 4.4. At the final meeting before the expiry of the term of office of the Chair or Vice-Chair or following the resignation of the Chair or Vice-Chair, the Governors shall appoint a new Chair or Vice-Chair from among their number save that in the case of there being two Vice-Chairs, a second Vice-Chair need not be appointed.
- 4.5. If both the Chair and Vice-Chair(s) are absent from any meeting of the Governing Body, the Governors present shall choose one of their number to act as Chair for that meeting, provided that the Governor chosen shall not be the Principal, Staff Governor or Student Governor.
- 4.6. The Chair and Vice-Chair may resign from office at any time by notice in writing to the Clerk to the Governing Body.
- 4.7. If all members of the Governing Body are satisfied that the Chair or Vice Chair are unable or unfit to discharge their functions, the members may, in writing to the Chair or Vice Chair, remove the person from office. When this happens, the office becomes vacant and a new Chair or Vice Chair will be appointed, though the person remains a member of the

Governing Body.

5. PERSONS INELIGIBLE TO BE GOVERNORS

- 5.1. No person under the age of 18 years shall be eligible for appointment as a Governor.
- 5.2. The Clerk to the Governing Body cannot be a Governor.
- 5.3. No person shall be a Governor if adjudged bankrupt, or who has made a composition or other arrangement with creditors. A composition is an agreement whereby the creditors accept payment of less than the full amount due, in full satisfaction of the debt. Adjudged bankrupts will become eligible to be Governors again when they are discharged from bankruptcy, or if their bankruptcy order is annulled. In the case of persons disqualified because they have made a composition or arrangement, they will become eligible again when they have paid their debts in full, or three years have passed since they fulfilled the terms of the composition or arrangement.
- 5.4. A person who, in the last five years, has been convicted in the United Kingdom, the Channel Islands or Isle of Man, or in any other country, of an offence which carries a sentence of imprisonment of not less than three months, without the option of a fine. This includes convictions and suspended sentences that have occurred since their appointment.
- 5.5. If an existing Governor becomes ineligible because of bankruptcy or conviction, they must inform the Clerk immediately and resign from the Governing Body.

6. TERM OF OFFICE

- 6.1. All Governors, apart from the Principal who shall be a member for the duration of their employment in that role unless they choose not to serve, shall serve for a period of three years.
- 6.2. Governors retiring at the end of their term of office shall be eligible for re-appointment for an additional term of up to three years. The normal maximum length of service shall be a period of six years or exceptionally, their term may be subject to annual extension agreed by the Governing Body thereafter until the role has been filled by further recruitment thus taking into account the need to secure continuity and experience.

7. MEMBERSHIP

- 7.1. A Governor may at any time, by communicating to the Clerk to the Governing Body, resign his or her office.
- 7.2. The Governing Body may remove a member by giving notice in writing if the following should apply:
- 7.3. If a Governor has been absent from all meetings of the Governing Body for a period longer than six consecutive months from the date of the last meeting attended without the permission of the Governing Body. Acceptance of apologies for absence must be clear and definite and must be agreed by Governors at the start of each meeting.
- 7.4. If a Governor is deemed unable or unfit to discharge the functions of a Governor. This may also apply in circumstances where the Governing Body believes the Governor is not acting in the best interests of the College or is representing another interest.
- 7.5. If a Staff Governor leaves the employment of the College, they automatically cease to be a Staff Governor.
- 7.6. If a Student Governor no longer satisfies the condition of being a student as set out in paragraph 2.1(ii) above they automatically cease to be a Student Governor.

8. VACANCIES

- 8.1. Upon the occurrence of a vacancy or expected vacancy amongst Governors, the Governing Body should make arrangements to fill the vacancy as soon as possible.
- 8.2. A Search Committee, including the Principal of the College, and the Chair or Vice-Chair of the Governing Body, shall be established and will identify the criteria for the search and the methods by which any potential vacancy will be drawn to the attention of the widest range of candidates including by public advertisement.
- 8.3. The selection process for new Governors will be informed by priorities determined by the Governing Body which will include: the skills needed by the Governing Body and the College; succession planning; transparency and any need to increase diversity amongst the membership. The Search Committee will make recommendations for appointment to the Governing Body.

9. VALIDITY OF PROCEEDINGS

- 9.1. The validity of any proceedings of the Governing Body, or any committee of the Governors, shall not be affected by any vacancy amongst the Governors, or by any defect in the nomination, election or appointment of a Governor.

10. GOVERNORS NOT TO HOLD INTEREST IN MATTERS RELATING TO THE COLLEGE

- 10.1. Except with the approval in writing of the authority, no Governor shall take or hold any interest in any property held or used for the purpose of the College, or receive any remuneration for his or her services as a Governor. A Governor who is a member of Staff or an employee of the Authority (including the Principal) may receive remuneration in that capacity.
- 10.2. Governors shall not be bound in their speaking or voting by instructions given to them by other persons.
- 10.3. A Governor who has any financial or business interest in:
 - i) the supply of work or goods to or for the purpose of the College; or
 - ii) any contract or proposed contract concerning the College; or
 - iii) any other matter relating to the College

and is present at a meeting of the Governors at which their supply, contract or other matter is to be considered, shall at that meeting disclose the fact, and shall not take part in the consideration or vote on any question with respect to it and shall leave the meeting for the duration of that item. Their attendance shall not count towards the quorum for that meeting.

- 10.4. The Clerk to the Governing Body shall maintain an annual Register of Interests of the Governors, which shall be made available during normal office hours at the College to any person wishing to inspect it.

11. MEETINGS

- 11.1. The Governing Body shall meet at least once every half term and shall hold such other meetings as may be necessary.
- 11.2. All meetings shall be summoned by the Clerk to the Governors, who shall send to the Governors written notice of the meeting and a copy of the agenda at least five working days in advance of the meeting.
- 11.3. A special meeting of the Governors may be called at any time by the Chair of Governors,

or at the request in writing of any five Governors. Where the Chair, or in his/her absence, the Vice Chair, decides that there are matters demanding urgent consideration, at least seven working days written notice convening the meeting and the agenda shall be circulated.

- 11.4. The Governing Body may establish such Committees composed of members of the Governing Body to assist in the discharge of the Governing Body's responsibilities as they may think fit, such Committees to be established or re-established on an annual basis and subject to the same rules of procedure and governance as the Governing Body itself.

12. QUORUM

- 12.1. A meeting of the Governing Body shall be quorate if 5 or more of the Governors are present.
- 12.2. If the number of Governors assembled for a meeting of the Governing Body does not constitute a quorum, the official meeting shall not be held. If in the course of a meeting of the Governing Body the number of Governors present ceases to constitute a quorum, the meeting shall cease, although a general discussion may continue.
- 12.3. If for lack of a quorum a meeting cannot be held, or cannot continue, the Chair shall, if he/she thinks fit, call a special meeting.
- 12.4. Governors may attend meetings by participation in a video conference, tele-conference or other multimedia communication links as appropriate. Such attendance will be governed by the above rules on quoracy.

13. PROCEEDINGS OF MEETINGS

- 13.1. When a question needs to be decided at a meeting of the Governing Body by a vote, it shall be determined by a majority of the votes of the Governors present (including those present by virtue of paragraph 12.4 above) and voting on the question. Where there is an equal division of votes, the Chair of the meeting shall have a second or casting vote. Governors may not vote by proxy or by postal vote.
- 13.2. No resolution of the Governors may be rescinded or varied at a subsequent meeting unless consideration of the rescission or variation is a specific item of business on the agenda for that meeting.

Withdrawal from meetings:

- 13.3. In certain cases, such as where a conflict of interest arises, it may be necessary for certain Governors to withdraw from meetings. If the meeting is to consider matters relating to a member of Staff who is also a Staff Governor, that Governor must withdraw from that part of the meeting, except for appeal hearings relating to staff discipline and dismissal. This also applies to the Principal and the Clerk where the Clerk is also a member of Staff.
- 13.4. *For the purposes of this paragraph 13.3 such matters relating to a member of Staff are remuneration, conditions of service, promotion, conduct, suspension, dismissal, retirement, or appointment or re-appointment of his/her successor.
- 13.5. Staff and Student Governors should withdraw from that part of any meeting when a resolution is required of the other Governors present, at which the remuneration, appointment, promotion, conduct, suspension, dismissal or retirement of any member of Staff is to be considered.
- 13.6. The Clerk shall withdraw from that part of a meeting at which his/her remuneration, conditions of service, conduct, suspension, dismissal or retirement are to be considered
- 13.7. A Student Governor shall withdraw from that part of any meeting of the Governing Body at which his or her conduct, suspension or expulsion as a student is to be considered.

14. MINUTES

- 14.1. At every meeting of the Governing Body, the written minutes of the last meeting shall be taken as the first substantive agenda item, except in cases where the Governors present decide otherwise. If agreed to be accurate, the minutes shall be dated and signed by the Chair, or his/her substitute, as a true record.
- 14.2. Separate minutes shall be taken of those parts of a meeting from which Staff or Student Governors, or the Clerk, have withdrawn. Those who needed to withdraw shall not be entitled to see the minutes of that part of the meeting, nor the relevant papers.
- 14.3. At the conclusion of each meeting, Governors shall agree on which items discussed shall be deemed confidential and therefore will not be included in the minutes made available more widely.

15. PUBLIC ACCESS TO MEETINGS

- 15.1. The Governing Body shall determine whether anyone who is not a member of the Governing Body or the Clerk to the Governing Body, should be allowed to attend a meeting of the Governing Body.

16. PUBLICATION OF MINUTES AND PAPERS

- 16.1. The minutes of each meeting shall be made available via the College's intranet and website at least 5 working days after the minutes have been agreed unless there are any matters of confidentiality or market sensitivity, which preclude this approach. Copies of the agreed minutes should also be made available to any person wishing to inspect them at the college premises.
- 16.2. The minutes made available for public inspection should not include material relating to a named member of Staff or named student, or any material which the Governing Body deems should be treated as confidential. Such material shall be included in separate confidential minutes to be seen only by the Governing Body
- 16.3. These provisions of paragraph 16.2 are intended to protect the identity of individuals who are the subject of discussion, and do not refer to contributions to the debate made by Student and Staff Governors. The provisions of paragraph 16.2 should not be used to prevent information that is sensitive but not confidential from being disclosed in the minutes made available in accordance with paragraph 16.1.

17. ATTENDANCE OF THE AUTHORITY'S REPRESENTATIVE

- 17.1. The Authority's Representative will be provided with all papers and may attend any meeting of the Governing Body or committees, and may contribute to such meetings in accordance with the normal procedures of such meetings and for the purpose of giving advice/guidance or information about the Authority's strategy and policy. Governors may request updates from the Authority's Representative on relevant aspects of the Authority's strategy.

18. ALLOWANCES TO MEMBERS

- 18.1. The Governing Body may agree to pay travel, subsistence or other allowances (for example childcare) to the Governors in line with the College's expense policy.
- 18.2. Except with written approval of the Secretary of State, neither payments to members for their services as Governors, nor payment to cover loss of earnings, are allowed.

19. COPIES OF INSTRUMENT

- 19.1. A copy of this Instrument shall be given to every Governor and a copy will be placed on the College intranet and website by the Clerk.

20. DATE OF INSTRUMENT

- 20.1. This Instrument shall come into operation on [] and shall replace all previous Instruments.

LONDON BOROUGH OF SUTTON
ARTICLES OF GOVERNMENT
SUTTON COLLEGE

In exercise of the powers conferred upon them by Section 85 of the Further and Higher Education Act 1992, the Council of the London Borough of Sutton, acting as Local Authority, hereby order as follows:

1. INTERPRETATION

- 1.1. In these Articles, unless the context otherwise requires, the following expressions shall have the meanings indicated in this paragraph.

The “*Act*” means the Further and Higher Education Act 1992.

The “*Authority*” means the London Borough of Sutton.

The “*Authority’s Representative*” is as defined in paragraph 1.1 in the Instrument of Government.

The “*College*” means Sutton College.

The “*Governors*” means the Governing Body of the College.

The “*Principal*” means the principal of the College and any acting principal of the College appointed pursuant to paragraph 2.2 (vii), as the context requires.

“*Senior Staff*” means such senior posts as the Governing Body may determine for the purpose of these Articles, other than the Principal.

“*Staff*” means both teaching and non-teaching support staff of the College.

2. CONDUCT OF THE COLLEGE - RESPONSIBILITIES OF THE GOVERNING BODY

- 2.1. The College shall be conducted in accordance with the Act, as amended by any subsequent enactment, and with any relevant Regulations or Orders made by the Secretary of State for Education.

- 2.2. The Governing Body shall be responsible for the following functions:

- i) the determination and periodic review of the educational character and mission of the College and the oversight of its activities;
- ii) approving the quality strategies of the College and monitoring the execution of such strategies;
- iii) monitoring the effectiveness and efficiency of the College’s use of resources; robust budget management and regular reporting to the Authority against financial plans and targets set by the College ;
- iv) approving annual estimates of income and expenditure of the College and student tuition and other fee policies ;
- v) approving, in consultation with the Principal as appropriate, the appointment, grading, suspension, dismissal and determination of the pay and conditions of service of Senior Staff and the Clerk, including, where the Clerk is, or is to be appointed as, a member of Staff, the Clerk’s appointment, grading, suspension, dismissal and determination of pay in his or her capacity as a member of Staff;

- vi) subject to the provisions of Articles 6, 7 and 8, appointing, managing the performance (including suspension or dismissal) of, and determining the pay and conditions of service of the Principal; in performing this function the Governing Body may exercise any discretion or flexibility allowed within the constraints of the Authority's pay and staff grading structure;
- vii) in the event of the absence of the Principal for a period of more than six consecutive weeks, the Governing Body shall make arrangements for an acting principal to be appointed in consultation with the Authority's Representative; such person shall perform all the duties and have the same responsibilities as the Principal, and will act on the direction of the Chair of Governors (the Chair of Governors having consulted with the Authority's Representative, as appropriate); and
- viii) approving a student conduct and discipline policy and procedures in accordance with Article 10.

3. CONDUCT OF THE COLLEGE - RESPONSIBILITIES OF THE AUTHORITY

- 3.1. The College is maintained by the Authority to provide Adult Education to those who live, work or study within the Authority's area and beyond.
- 3.2. The Authority has oversight of the College and has ultimate responsibility for its functions and a statutory duty to review the quality of education provided, the standards achieved and the efficient use of financial resources by the College.
- 3.3. The Authority shall ensure that any concerns over any aspect of the strategic performance of the College are drawn to the attention of the Governing Body for investigation and such appropriate action as is within the Governing Body's powers.
- 3.4. The Authority shall manage and provide such corporate operational support services to the College as the Authority acting through the Authority's Representative and the Governing Body may from time to time agree.
- 3.5. The Authority shall work constructively and in good faith with the Governing Body, the Principal and Senior Staff to achieve successful outcomes which are of benefit to the College and the Authority.

4. CONDUCT OF THE COLLEGE - RESPONSIBILITIES OF THE PRINCIPAL

- 4.1. Subject to the Principal's contractual obligations under his or her contract of employment, and subject to the responsibilities of the Governing Body and the Authority as provided for in Articles 2 and 3, the Principal shall be responsible for the following functions:
 - i) making proposals to Governors about the educational character and mission of the College and implementing the decisions of the Governors;
 - ii) the determination of the College's academic and other activities;
 - iii) preparing annual estimates of income and expenditure for consideration and approval by the Governors, and the management of budget and resources within the estimates approved by the Governors;
 - iv) the organisation, direction and management of the College and leadership of the Staff;
 - v) subject to the provisions of Articles 6, 7 and 8, the appointment, assignment, grading, appraisal, suspension, dismissal and determination, within the framework set by the Authority, of the pay and conditions of service of Staff; in performing this function the Principal may exercise any discretion or flexibility allowed within the constraints of the Authority's pay and staff grading structure PROVIDED THAT the appointment of Senior Staff or the Clerk where the Clerk is also a member of Staff shall be subject to the approval of the Governing Body in accordance with paragraph 2.2(v); and
 - vi) maintaining student discipline and, within the rules and procedures provided for within these Articles, suspending or withdrawing students on disciplinary grounds of expelling students for academic reasons.

4.2. The Clerk shall be responsible for the following functions:

- i) advising the Governing Body with regard to the operation of its powers;
- ii) advising the Governing Body with regard to procedural matters;
- iii) advising the Governing Body with regard to the conduct of its business; and
- iv) advising the Governing Body with regard to matters of governance practice.

5. APPOINTMENTS

5.1. The Authority, the Governing Body and the Principal will work together in a collaborative way in approaching any Senior Staff recruitment and appointments bearing in mind their respective roles and shared objectives.

6. CONDUCT, DISCIPLINE AND GRIEVANCE

6.1. The Principal, Senior Staff and the Governing Body will adopt procedures in relation to conduct, discipline and grievances of all Staff which are in line with the Authority's procedures.

7. SUSPENSION

7.1. Suspension must be made in accordance with the model procedure issued by the Authority contained within the personnel handbook.

7.2. The Governing Body, or the Chair on their behalf, or the Vice-Chair in his/her absence, shall have the power to suspend the Principal for misconduct or other good and urgent cause in consultation with the Authority's Representative. Where the Chair or Vice-Chair has exercised that power, he/she shall immediately report that action to the other Governors.

7.3. The Principal shall have power to suspend any member of Staff for misconduct or other good and urgent cause but in the case of a member of Senior Staff subject to obtaining prior approval of the Governing Body. The Principal shall immediately report that action to the Chair of the Governing Body

7.4. A suspension made under paragraph 7.2 may be revoked only by the Governing Body. A suspension made under paragraph 7.3 may be revoked only by the Principal.

8. DISMISSAL of PRINCIPAL

8.1. Subject to the provisions of this Article, where the Governing Body determines that the Principal should be dismissed, they shall notify the Authority in writing of their determination and the reasons for it having followed any relevant procedures of the Authority, and request that the Authority take the appropriate action. It shall be the duty of the Governing Body to consult the Authority's Representative before any determination under this Article is made in respect of the Principal.

8.2. It shall be the duty of the Governing Body to consult the Authority's Representative before any determination under this Article is made in respect of the Principal. The Authority's Representative shall also be consulted by the Principal before any determination under this Article is made in respect of other Staff, except in cases or categories of cases where the Authority's Representative has agreed otherwise. It shall be the duty of the Authority's Representative, when so consulted, to offer such advice, as he/she considers appropriate with respect to any such determination of any matter arising in connection with it. It shall be the duty of:

- i) the Governing Body in cases involving the Principal; and
- ii) in any other case, the Principal

to consider that advice before reaching any decision relating to the determination. The Authority's Representative shall have the right to attend, for the purpose of giving advice, any proceedings relating to the making of any such determination.

- 8.3. In a case where concerns regarding the Principal have arisen which are in the reasonable opinion of the Authority sufficiently serious as to warrant action, the Authority's Representative will request the Governing Body to consider instituting the relevant proceedings in relation to the matters set out in paragraph 8.1 above as may be appropriate and including the Authority's Representative as set out in the provisions of paragraph 8.5 above.

9. TUITION AND OTHER FEES

- 9.1. The Principal will set the policy, subject to approval by the Governing Body, by which the tuition and other fees payable to the College are determined, subject to terms and conditions attached to funding grants, loans and other payments.

10. STUDENT DISCIPLINE

- 10.1. After consultation with representatives of the students and of staff, the Governors should approve the rules in respect of the procedures to be followed in matters concerning student discipline:
- i) the day to day conduct and discipline of the students is the responsibility of the Principal and the Senior Staff;
 - ii) the Governing Body will approve a Student Conduct and Discipline policy and accompanying procedures;
 - iii) the Principal shall be empowered to suspend a student on disciplinary grounds, pending consideration of his or her case by the Disciplinary Committee, but shall report any such action promptly to the Chair of Governors; and
 - iv) the Principal shall establish a Student Disciplinary Appeals committee comprising three members. This committee will meet in the event of an appeal involving permanent suspension or dismissal.

11. DELEGATION

- 11.1. In any case where urgent action is required in a matter, which would otherwise have fallen to the Governors or their Chair to determine, the Principal shall take such action as he or she judges appropriate. The Principal shall report that action at the earliest opportunity to the Chair of Governors.

12. CONSULTATION

- 12.1. The Governors or the Principal or both may at any time seek advice from the Authority's Representative on any matter relating to the College.
- 12.2. The Authority's Representative may at any time offer advice and information to the Governing Body or the Principal or both on any matter relating to the College.

13. MISCELLANEOUS

- 13.1. The Authority's Representative shall at any reasonable time have access to the premises of the College.
- 13.2. Before any report is made to any committee of the Authority which would affect use by the College of its main site at Sutton Civic Centre (or such other site as may be occupied by the College from time to time) the Governors will be consulted at the earliest possible stage and be invited to submit any representations for inclusion in that report as to the effect of any changes on the College programme or budget.

- 13.3. In any event, the Authority shall procure that suitable alternative accommodation is provided where disposal or closure or partial disposal /closure of the College's site(s) is proposed.

14. COPIES OF ARTICLES

- 14.1. An electronic PDF copy of these Articles shall be given to every Governor and be made available on the College Intranet/VLE and website by the Clerk to the Governing Body.

15. AMENDMENT OF ARTICLES

- 15.1. These Articles may be amended at any time by the Council following due process and in consultation and agreement with the Governing Body.


16. DATE OF ARTICLES

- 16.1. These Articles shall come into operation on 10th February 2025 and shall replace all previous Articles.

THE COMMON SEAL of THE MAYOR
AND BURGESSES OF THE LONDON
BOROUGH OF SUTTON was hereunto
affixed as a deed in the presence of: -



Seal ID: 32341

Signature 
Laura Hodgkinson 10 Jul 2025 12:22:37 BST (UTC +1)

Name Laura Hodgkinson

Authorised Signatory in accordance
with Standing Order 41.

Seal Register No. 20/79491